



MAHARASHTRA NATIONAL LAW UNIVERSITY, NAGPUR

Near Village Waranga, PO: Dongargaon (Butibori),
Nagpur - 441108, Maharashtra, India.

February 17, 2026

Short Tender No. 02/2026

MNLU, Nagpur invites sealed quotations in one master envelope from Original Equipment manufacturers or from authorized distributors of OEM's for Supply of Air Cooler 'Model No. Symphony Master Cool 70 XL+' (98 No's) as per Terms and Conditions mentioned in the Tender Document.

Schedule	Date / Amount
Release of Tender Form	February 17, 2026
Last date of submission of Tender	February 27, 2026, 2:00 p.m.
Date of opening of Technical Bid and Financial Bid	February 27, 2026, 3:00 p.m.
EMD Amount	Rs.25,000/-

Sr. No.	Material Description	Quantity
1.	Supply of Air Cooler 'Model No. Symphony Master Cool 70 XL+' (98 No's)	98 No's

Terms and Conditions:

1. Prices are to be quoted both in figures and in words. In case of a discrepancy, the prices quoted in words/lowest will be taken as valid.
2. The bidder should be the original manufacturer of the Equipment or the Authorised Dealer of the above item.
3. The Authorization Letter from the OEM/OM (Original Manufacturer) specific to this tender shall be enclosed, failing which the bid will be rejected.
4. Incomplete / Conditional bids will be rejected.
5. The bid must be as per the mentioned specification (Annexure-1)
6. The quantity included in the bid can be increased at the discretion of the University Authorities.
7. The supply of the Air Coolers is to be made within a period of Two (2) Weeks from the date of receipt of purchase order. In case of delay 0.5% cost of the whole supply for

every week as late supply will be deducted from the bill to the maximum of 10% after which the order will be cancelled.

8. Application Fee for the tender is Rs. 500 in the form of Receipt / DD in favour of Registrar, Maharashtra National Law University, Nagpur should be enclosed.
9. Please attach attested photocopy of your PAN Card, Registration Certificates, OEM Authorization Certificates (recent) OEM partnership Agreement's, if any as applicable.
10. Please fill up enclosed Price Bid Form (Annexure I). The Price Bid must be signed by your authorized representative bearing Company Seal.
11. EMD (Earnest Money Deposit) by Demand Draft with amount of Rs.25,000/- (Rs. Twenty Five Thousand only) must be enclosed with price bid. Firms / Vendors registered with the NSIC or MSME or SSI are exempted.
12. Corrections/ Overwriting in bid is not permitted. In case if there is any correction/overwriting, then the said bid would be disqualified.
13. Bidder shall submit Firm's registration certificate, GST registration certificate, Delivery Period, Warranty/Guarantee, others etc. with the bid.
14. Educational Discount: Maharashtra National Law University, Nagpur is an Institute of National Importance. The Vendors shall give / offer the special educational discount on quoted rates.
15. The Firm/Company Bank/RTGS/NEFT/ECS/GST No. details must be submitted along with the Quotation/Tenders on the letter head.
16. Information brochures/Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
17. Client List: Bidder shall furnish information of Client list along with the order copy of similar good/s equipment supplied to any Govt. Educational Institution/any Govt. Organization including details of price & all other charges/ duties with the bid.
18. Taxes: GST or any other taxes as per Govt. norms shall be applicable from time to time. The % of Tax must be indicated separately in the quotation.
19. Delivery of Goods: Vendor shall deliver/supply the goods within 02 (Two) weeks period from the date of receipt of purchase order. Goods shall be supplied / delivered by the vendor / bidder at the University free of cost on working days. Vendors shall deliver the material strictly as per the delivery schedule given in P.O.
20. Rate Contract: If any of the items/material mentioned are already under the GEM rate contract, you are requested to give us the advantage of the contract rates as MNLU, Nagpur is an Educational Institute established by the Government of Maharashtra.
21. Installation/Testing: Goods / Equipment's shall be delivered / installed the University by the Bidder at free of cost. Installation & testing of good/s supplied should be completed preferably within 7 days of supply of goods.
22. Payment: The University will release full & final (100%) payment after delivery of items and its successful installation/demonstration at the University. The vendor will be required to submit the bills in triplicate along with delivery memo. Payment will be made through Crossed Cheque/ECS/NEFT.
23. Guarantee/Warranty: Normal comprehensive Warranty/Guarantee of 1 Year shall be applicable to the supplied goods. In case any part or whole of the equipment is found

to be defective during the guarantee period, then the same will have to be replaced/repaired free of cost at University by the Vendor.

24. The final authority to accept/reject/suspend the bid's or bidding procedure is the Vice-Chancellor, Maharashtra National Law University, Nagpur.
25. Each Vendor shall submit only one quotation. All the information shall be furnished by the vendors as per University's prescribed format. Any other format will lead to disqualification. Each and every document should be submitted duly signed and stamped. It shall be enclosed in the master envelope superscribed with **“Bid for Short Tender No. 02/2026 for MNLU, Nagpur” for Supply of Air Cooler ‘Model No. Symphony Master Cool 70 XL+’ (98 No's) and should be submitted to the following address:**

The Registrar,

Maharashtra National Law University, Nagpur

Near Village Waranga, PO: Dongargaon (Butibori), Nagpur - 441108, Maharashtra, India.

26. The University reserves the right to correct any typographical errors or typing inaccuracies or any other mistakes in the published tender document.

ANNEXURE-I

Sr. No.	Description	Details
1.	Name of the Firm	
2.	Details of EMD of Rs.	
3.	Details of Registration	
4.	GSTIN No.	
5.	Authorization Certificate	
6.	Signed Copy of the Tender	
7.	PAN	

Price Schedule

Sr. No.	Material Description	Quantity	Unit Price	Total (Inclusive of all taxes)
1.	Symphony Master Cool 70 XL+' (98 No's)	98 No's		

Date:**Place:****Signature with Stamp**